

**REPUBLIC OF UZBEKISTAN
MINISTRY OF HIGHER EDUCATION, SCIENCE AND
INNOVATIONS**

UZBEKISTAN STATE WORLD LANGUAGES UNIVERSITY

**APPROVED BY
Rector of Uzbekistan State
World Languages University
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" ____ " _____, 2024

**CRITERIA FOR ACCEPTANCE OF NORMATIVE
DOCUMENTS OF UNIVERSITY STUDENTS**

GUIDELINES

TASHKENT – 2024

Criteria for Accepting Regulatory Documents of Students at the Uzbekistan State World Languages University

GUIDELINES

These guidelines are presented to establish the procedure for accepting documents from admitted applicants, with the aim of registering applicants during the academic year and providing them with necessary documents. The guidelines are intended to ensure the timely and effective collection and acceptance of documents.

- 1. An applicant admitted to study must submit their documents completely and within the specified period.**

The following documents are required:

Application form – Includes personal information of the applicant, the academic year and faculty they are entering, the name of the program and form of education, phone number, and other relevant information pertaining to the applicant.

Identity document – Passport or ID card (copy).

Photograph – Four colored photos of size 3x4 cm.

Permission for participation in the test (Applicant's permit).

Document confirming the results of the test (answer sheet or recommendation letter).

Previous educational information of the applicant – Original diploma of the vocational college or academic lyceum completed by the applicant, for applicants who graduated from general education schools before 2022, the original certificate must be submitted, and from 2023 onwards, due to the transition to electronic certificates in schools, a copy of the certificate.

Copy of the language proficiency certificate used for admission (if the certificate is available).

If the applicant possesses documents confirming eligibility for preferential rights (such as parental disability or the applicant's disability in groups 1-2, iron book, women's list, and similar privileges).

Documents related to a scholarship or covering study expenses (if available).

2. Deadlines for collecting and submitting documents:

The process of accepting documents begins several weeks before the start of each academic year.

3. Procedure and rules for submitting documents:

Applicants must prepare and submit all necessary documents to the admissions committee within the specified timeframe.

Document verification – The Student Affairs Department checks that the documents are complete and correct.

Documents are only accepted at the designated location by the official committee (Registrar's office).

When presenting their documents and copies, applicants are required to provide original documents and their copies.

Documents with errors or deficiencies, or incomplete documents, will not be accepted.

4. Final rules:

Applicants are responsible for submitting their documents on time and in full.

If the applicant cannot present the required documents, the document acceptance process may be halted.

The information and document submission procedure mentioned above are necessary for properly organizing the admission process. Each applicant must submit their relevant documents within the specified timeframe and without deficiencies. In this way, all preparations for the start of studies will be successfully completed.

AGREED:

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