

REPUBLIC OF UZBEKISTAN
ORDER OF THE MINISTER OF HIGHER EDUCATION,
SCIENCE AND INNOVATIONS

2024, "2" December

No. 452

Tashkent city

**On improving the procedure for assessing and monitoring
student knowledge in higher education institutions**

For the purpose of further improving the quality of education in higher education institutions of the Republic, preventing corruption, and improving the student knowledge assessment and monitoring system in higher education institutions in accordance with the Regulation on the System of Monitoring and Assessment of Student Knowledge in Higher Education Institutions (registered by the Ministry of Justice on 26 September 2018 under No. 3069), including ensuring openness and transparency:

I HEREBY ORDER:

1. The organisational measures for establishing and conducting the final assessment in higher education institutions shall be approved in accordance with the annex.

These measures shall be piloted starting from the **2024/2025 academic year** for final assessment works of students admitted to full-time bachelor's degree programmes at higher education institutions of the Republic.

2. Rectors (Directors) of higher education institutions shall:

ensure that the final assessment for students admitted in the current academic year is organised in accordance with the measures set out in the annex to this Order, starting from the **autumn semester of the 2024/2025 academic year**;

by 1 January 2025, identify large-capacity auditoria in which the final assessment will be conducted, and equip these auditoria with the necessary technical means, including video surveillance cameras with audio recording mode;

ensure that the Working Group for organising and conducting the final assessment, as well as the panel of assessor faculty members for final assessment works, are formed from experienced and responsible staff;

ensure that final assessment tasks (questions) are prepared no less than one month before the commencement of examination processes on the basis of the subject curriculum (syllabus), and take measures to increase the accountability of department heads in developing tasks (questions);

by 5 January 2025, create the opportunity for the public to observe the final assessments online, directly via a link on the official website of the higher education institution;

ensure that the substance and purpose of this Order are communicated to faculty and students.

3. The Department for Organising, Licensing, and Quality Assurance of Educational Institutions (A. Xoliqov) shall:

monitor the organisation and conduct of the final assessment in higher education institutions;

together with the Department for Implementation of Information and Communication Technologies and Digitalisation (X. Sultanov), ensure that, **starting from 2025**, online surveys aimed at identifying the quality of education and existing deficiencies in higher education institutions are conducted at least once a year;

submit analytical information and proposals to the Ministry leadership based on the results of monitoring and surveys conducted.

4. Supervision of the implementation of this Order shall be assigned to Sh. Daliyev, First Deputy Minister.

Minister

K. Sharipov

ORGANISATIONAL MEASURES FOR ESTABLISHING AND CONDUCTING THE FINAL ASSESSMENT IN HIGHER EDUCATION INSTITUTIONS

1. These organisational measures describe the actions for establishing and conducting the type of final assessment (hereinafter referred to as the "final examination") for students admitted to and enrolled in the full-time bachelor's degree programme at higher education institutions operating in the Republic of Uzbekistan, in accordance with the Regulation on the System of Monitoring and Assessment of Student Knowledge in Higher Education Institutions (registered by the Ministry of Justice on 26 September 2018 under No. 3069), starting from the **2024/2025 academic year**.

It is recommended to apply these organisational measures when conducting final assessments for students in other forms of study and for students in higher academic years.

2. Issues not addressed in these measures shall be resolved in accordance with applicable legislation, including the Resolution of the Cabinet of Ministers of the Republic of Uzbekistan No. 824 of 31 December 2020 "On measures to improve the system for organising the educational process in higher education institutions" and the Regulation on the System of Monitoring and Assessment of Student Knowledge in Higher Education Institutions (registered by the Ministry of Justice on 26 September 2018 under No. 3069).

3. Final examinations (including the activities of the appeals commission) shall be conducted in large-capacity auditoria equipped with audio surveillance cameras and shall be assessed by faculty members who have not taught the relevant subject to the given group (student) (hereinafter referred to as "assessor faculty members").

Where the final assessment takes the form of a test, tests may be administered in specially equipped computer classrooms under video surveillance.

Video recordings of all final examinations, including the assessment process, shall be retained for a minimum of one year.

4. Final examinations shall be conducted by a Working Group formed by the rector (director) of the higher education institution, with due regard to the prevention of conflicts of interest, comprising staff of the academic affairs division, the quality assurance division, the anti-corruption compliance unit (Compliance Service), and faculty members from other departments not responsible for teaching the given subject.

5. Final examination tasks (questions) shall be developed no less than one month before the commencement of examinations by the relevant department faculty on the basis of the subject curriculum (syllabus), reviewed at a department meeting, and approved by the relevant faculty dean and department head.

It is recommended that 40–50 per cent of the questions relate to topics covered directly in class, and 50–60 per cent consist of topics covered through independent study.

Final assessment tasks (question sheets) and assessment criteria shall be communicated to students no less than one month in advance.

6. Faculty deans and department heads shall be responsible for ensuring that final examination questions are prepared in a high-quality and timely manner on the basis of the relevant subject curriculum (syllabus).

7. The content of the tasks (questions) developed for the final examination must enable an objective assessment of the student's mastery of the subject (topic), as well as their theoretical and practical knowledge, skills, and capacity for logical reasoning.

8. Students shall be admitted to final examinations upon presentation of an identity document (passport, ID card, or student certificate).

Students leaving the examination room without a valid reason during a final examination are prohibited from doing so; students who leave the auditorium without permission shall not be re-admitted to the examination.

Students who arrive late after the officially scheduled start of the examination shall not be permitted to participate.

Students are strictly prohibited from bringing and using any devices whatsoever into final examinations, including mobile communication devices, micro-earphones, computers, and any other devices that may facilitate academic dishonesty.

Where any of the above violations is identified, the student shall be removed from the examination. Where such a violation is identified after the conclusion of the examination process (upon review of surveillance camera footage), the student's examination result shall be annulled.

Depending on the nature of the subject (module), the Working Group may establish exceptions regarding the use of a calculator, subject-specific equipment, or other reference materials during the final assessment.

9. Where a violation of the established procedure for conducting the final examination is identified, the Working Group shall draw up a report and submit it to the Vice-Rector for Academic Affairs (Deputy Director) of the higher education institution.

On the basis of the report, the Vice-Rector for Academic Affairs (Deputy Director) shall issue instructions to annul the results of the assessments conducted or to re-administer the relevant assessment.

Where a violation of the established procedure for conducting the final examination is identified on the part of Working Group members, disciplinary measures may be applied against them and they may be removed from the Working Group.

10. For the purpose of ensuring that students provide clear and concise answers, a word limit may be set by the higher education institution for written final assessment works, depending on the nature of the subject.

11. Student responses to questions given in the final examination shall be coded by the Working Group and submitted to the assessor faculty members.

12. Assessor faculty members shall impartially review and assess the responses given by students in their final examination on the basis of the established assessment criteria, with each question assessed proportionally.

Final examination works and assessment results shall be submitted to the Working Group.

13. After the Working Group decodes the assessment results, students' final examination results shall be returned to the respective assessor faculty members within one working day.

14. Grades for final assessment results shall be entered into the HEMIS information system by the relevant faculty members within 3 days following the date on which the final assessment was conducted.