UZBEKISTAN STATE WORLD LANGUAGES UNIVERSITY

WASTE MANAGEMENT POLICY

Measurement, Recycling and Minimization of Waste and Disposable Items

Approved: January 2025 | Next full revision: January 2028

1. Purpose

Uzbekistan State World Languages University (UzSWLU) aims to reduce the waste it produces, to recycle as much of it as possible and to send as little as possible to landfill. This policy sets out how waste is separated, measured, recycled and reported, and how the use of disposable items on campus is minimized.

2. Scope

This policy applies to all University campuses, buildings, student residences and events, to all students and staff, and to contractors and suppliers that provide services or goods to the University, including catering, cleaning, waste removal, construction and repair.

3. Legal framework

The policy is based on the Law of the Republic of Uzbekistan No. 362-II "On Waste" of 5 April 2002, sanitary rules on the handling of municipal waste, and the Concept for Raising the Ecological Culture of the Population until 2030 approved by Presidential Resolution PQ-184 of 15 May 2025.

4. Waste hierarchy

The University follows the waste hierarchy: prevent, reduce, reuse, recycle and compost, recover energy, and only as a last resort dispose of waste at landfill.

5. Separation and recycling

- Separate bins for paper and cardboard, plastic and mixed waste are placed in buildings, residences and outdoor areas, with clear labels.
- Food waste from canteens is collected separately and handed over for processing, as set out in the UzSWLU Sustainable Food Policy.
- Garden and landscaping waste is composted or handed over for processing where possible.
- Wastepaper, plastic, glass and metal are handed over to recycling organizations.
- Hazardous waste is handled under the UzSWLU Hazardous Waste Disposal and Management Policy and is never mixed with general waste.
- Usable furniture, equipment and books are reused within the University or donated before they are written off.

6. Measuring waste sent to landfill and recycled

The University measures the waste it generates, the waste it recycles and the waste it sends to landfill every year, across all campuses.

Waste stream	How it is measured	Record
Mixed municipal waste	Volume or weight removed by the contracted waste removal organization	Contractor's acts of services rendered
Food waste	Weight handed over for processing by each canteen	Handover records of the Department of Administrative Affairs
Paper, plastic, glass, metal	Weight handed over to recycling organizations	Receipts and acts of acceptance
Hazardous waste	Quantity of each type handed over to licensed	Handover records

Waste stream	How it is measured	Record
	organizations	
Construction waste	Quantities reported by contractors	Contractors' reports

Volumes are converted to metric tonnes using standard density factors. The Department of Administrative Affairs compiles the totals each year: total waste generated, waste recycled (including composted waste and waste recovered as energy) and waste sent to landfill.

7. Minimizing disposable items

- Single-use plastic and other disposable cups, plates, cutlery, straws and bottles are not bought for University offices, meetings or events where a reusable alternative exists.
- Canteens and buffets serve food and drinks in reusable tableware; disposable items, where unavoidable, must be biodegradable or recyclable.
- Students and staff are encouraged to use reusable bottles and cups; drinking water stations are provided in buildings.
- Paper use is reduced through electronic document management, double-sided printing and the electronic distribution of teaching materials.
- Promotional items and event materials are chosen for reuse and durability.

8. Contractors and suppliers

Contracts for catering, cleaning, waste removal, construction and the supply of goods require contractors and suppliers to follow this policy, to minimize packaging and disposable items, to separate waste, and to report the quantities of waste removed or recycled under the contract.

9. Education and engagement

The Department of Ecology and Green Resources and student eco-volunteers run campaigns on waste separation and reduction for students, staff and local communities, including monthly campaigns in partner mahallas.

10. Responsibilities

- **Department of Administrative Affairs:** organizes waste collection and separation, contracts waste removal and recycling organizations, keeps records and compiles the annual waste report.
- **Procurement and Supply Department:** includes the requirements of this policy in contracts.
- **Department of Ecology and Green Resources:** leads education and awareness work.
- **Heads of units, students and staff:** separate waste correctly and avoid disposable items.

11. Monitoring and reporting

Indicator	Frequency
Total waste generated (metric tonnes)	Annual
Waste recycled, including composted (metric tonnes and share of total)	Annual
Waste sent to landfill (metric tonnes and share of total)	Annual
Food waste handed over for processing (metric tonnes)	Annual
Purchases of disposable items	Annual

The results are published in the University's annual sustainability report on its website.

12. Review

This policy was approved in January 2025. It is reviewed every year, and a full revision takes place every three years, with the next full revision due in January 2028.